

Greater Sydney Sports Facility Fund Expression of Interest Template

(all applications must be submitted via the online grants system)

Section 1 – Contact Information

Name of Organisation:		ABN/ACN:	
Main Street Address:			
Town / Suburb:		Postcode:	State:
Postal Address (if different from above):			
Town / Suburb:		Postcode:	State:
Authorised person (This is the person who is authorised by the organisation to make the expression of interest on their behalf)			
Title:	First name:	Last name:	
Position:			
Telephone:	Mobile:	Fax:	
Email:			

Section 2 – Project Overview

Project name Please use 10 words or less and name the facility/reserve and project type (for example, Jackson Aquatic Centre expansion)			
What are you going to do? Describe the project. Particularly describe what you have now and what you are going to achieve as a result of this project. Your response is limited to 1000 characters.			
Who will benefit? Describe any groups or communities your project is directed at or particularly relevant to. For example, people with disability, women/girls, Indigenous people, youth, culturally and linguistically diverse communities, older adults. If this is not relevant for your project you can leave this question blank. Your response is limited to 1000 characters.			
Where will your project happen? Please provide the address of where most of your planned activity will take place including town / suburb and postcode.			
Address:			
Local government area:		Electorate:	
GPS Coordinates:			
When will your project take place?			
Anticipated project start date:		Anticipated project completion date:	

Section 3 – Project Details that address the Assessment Criteria

Please indicate how your project addresses the three assessment criteria - strategic alignment, affordability and deliverability. Refer to the Fact Sheet to help you address the criteria. Attach additional documents if required e.g. Letters of support, State sporting organisation Statement of Support, feasibility study etc.

Maximum word limit 2000 characters for each objective.

Strategic Assessment

The strategic assessment considers alignment of the project with a range of strategic priorities for sport and recreation, including NSW Government priorities, state/national sporting organisation and local council strategic plans. The project's capacity to increase participation in sport and the use of sporting facilities will also be assessed.

The assessment also considers the urgency and continuing need for the project to be delivered.

Affordability

All proposals must demonstrate affordability of the project relative to the available funding, considering net lifecycle costs, allowing for ongoing operating and maintenance requirements.

This includes an assessment of project planning requirements with a focus on the robustness of project cost planning, how detailed and realistic the budget is, if other funding is secured, and if there is an existing plan and budget in place to manage project costs.

The organisation must also have the capacity and financial sustainability to fund and manage ongoing operation and maintenance of the infrastructure over its lifetime.

For projects over \$1 million, only applicants with a minimum financial co-contribution of 25% of the total grant amount will be considered. For other projects, a financial co-contribution will be viewed favourably.

Deliverability

All applicants need to demonstrate they can deliver the project through robust strategies for procurement, project management and risk management.

Applicants will need to clearly demonstrate how any partnership model (including asset management) would be administered to deliver the project.

Section 4 – Project Budget

Please provide details of the income and expenditure for your project, **excluding GST**. Note that the total income must equal total expenditure. The minimum grant amount that can be requested under this program is \$500,000 and the maximum is \$5 million.

You are required to submit your budget using the categories provided. If you cannot provide enough details in this section please provide a summary here and the details on a separate sheet (or sheets) using the same categories.

Income		Expenditure	
Amount requested from this program	\$	Professional Planning / Advice	\$
Contributions – Local government	\$	Project Construction	\$
Grants – Federal government	\$	In-Kind Expenses	\$
Grants – Other state government	\$	Contingencies, escalations and allowances	\$
Contributions – Sport organisations	\$	Project Management	\$
Contributions – Public	\$	Other (please specify)	\$
Contributions – Philanthropic organisations	\$		\$
Contributions – In-kind	\$		\$

Other (please specify)	\$		\$
Total Income	\$	Total Expenditure	\$

Supporting Documentation

Please provide the following supporting documentation:

- Letter of support from Council or the land owner (where sport is the applicant)
- Letter of support from the sporting organisation/s (where Council or another land owner is the applicant)
- Aerial map of the project location showing adjoining streets
- Concept plan/s (if available)
- Cost estimates or quotes (if available)
- Evidence of other sources of funding
- Evidence of land ownership or tenure or lease arrangements

Declaration

I state that the information in this expression of interest and attachments is to the best of my knowledge true and correct. I understand that this is an expression of interest only and may not necessarily result in funding approval.

Signature:	Date:
Print name:	Position:
(To be signed by a person with delegated authority to apply)	

Expression of interest must be submitted by 5pm, 31 August 2018