



# Greater Sydney Sports Facility Fund

## 2018 Expression of Interest Checklist

Before submitting your Expression of Interest (EOI) to the Greater Sydney Sports Facility Fund (GSSFF), please use this checklist. You need to make sure your project is eligible for funding and you've including everything required for your project's assessment.

Please review the current GSSFF **guidelines**, **fact sheet** and **FAQs** before preparing an EOI. If your EOI progresses to the next stage of assessment, you will be asked to provide a detailed application with a project plan and budget, or a business case.

Requirement	Advice	Yes	No
My project is in an eligible area — that is, one of the 33 local government areas in Greater Sydney.	<p>Check the list of eligible locations on the GSSFF web page.</p> <p>If the project is located outside these areas, it is not eligible for GSSFF funding.</p>	<input type="checkbox"/>	<input type="checkbox"/>
<p>My organisation is:</p> <ul style="list-style-type: none"> <li>• a local government authority in Greater Sydney</li> <li>• a state sporting organisation or the national sporting organisation where the state body is part of a unitary governance model</li> <li>• an incorporated, community-based, not-for-profit sporting organisation (clubs and associations whose primary purpose is to organise sporting activities/deliver sport programs)</li> <li>• an incorporated, community-based, not-for-profit organisation providing sport and recreation programs that benefit the community, such as PCYCs, YMCA and YWCA</li> <li>• one that owns and administers public parklands</li> <li>• a private enterprise.</li> </ul>	<p>If your organisation is not one of those listed, you are not eligible to apply for GSSFF funding.</p>	<input type="checkbox"/>	<input type="checkbox"/>

Requirement	Advice	Yes	No
My project grant request is between \$500,000 and \$5 million.	If your grant request is for less than \$500,000 or more than \$5 million, you are not eligible to apply for GSSFF funding.	<input type="checkbox"/>	<input type="checkbox"/>
My organisation's financial co-contribution is at least 25 per cent of the total grant amount for projects over \$1 million.	Projects with greater financial co-contribution will be considered favourably.	<input type="checkbox"/>	<input type="checkbox"/>
I have provided evidence of support from other funding partners and information on any other funding sources for the project.	Attach copies of letters of approval. Projects with greater financial co-contribution will be considered favourably.	<input type="checkbox"/>	<input type="checkbox"/>
The land on which the facility is to be developed is one of the following: <ul style="list-style-type: none"> <li>• Crown reserve land</li> <li>• land owned by a public authority (for example, municipal property)</li> <li>• land held for public purposes by trustees under a valid lease, title or trust deed that adequately protects the interests of the public</li> <li>• land vested in NSW Aboriginal Land Councils under the NSW Aboriginal Land Rights Act 1983</li> <li>• private land that benefits the community's interests in sport and recreation.</li> </ul>	Provide evidence such as proof of land ownership and tenure, lease arrangements.	<input type="checkbox"/>	<input type="checkbox"/>
I have attached letters of support from key stakeholders. These can include councils and the relevant state/national sporting organisation(s).  Projects costing more than \$2 million <b>must</b> have a statement of support from a state sporting organisation.	Details of the NSW state sporting organisations can be found on the <b>Office of Sport website</b> .	<input type="checkbox"/>	<input type="checkbox"/>
The project demonstrates opportunity to increase sport participation.	Competitive applications will clearly articulate how the project will increase the number and type of sporting facilities, improve the standard of existing sporting facilities and/or increase participation in sport.	<input type="checkbox"/>	<input type="checkbox"/>
The EOI has strong claims/evidence for each of the three assessment criteria: strategic alignment, affordability and deliverability.  Descriptions of the three criteria are provided in the fact sheet.	Competitive applications will have strong claims against each of the criteria, supported with evidence.	<input type="checkbox"/>	<input type="checkbox"/>
My project is a joint application and a letter of support from the project partner is attached. Additionally, I have demonstrated how the partnership model (including asset management) would be administered to deliver the project.	If the project is a joint application, this must be a 'yes' to apply.	<input type="checkbox"/>	<input type="checkbox"/>

Requirement	Advice	Yes	No
<p>I have provided a detailed budget and can substantiate the costings.</p>	<p>Budgets should include clear descriptions of all the costs associated with the project and ongoing operation of the project, and itemise what the GSSFF funding will cover.</p> <p>Predicting future costs requires some assumptions, which should be clearly explained to provide the assessment panel with an understanding of how budget figures have been calculated.</p> <p>Where quotes are provided, they must contain the supplier's business details.</p>	<input data-bbox="1305 338 1358 389" type="checkbox"/>	<input data-bbox="1428 338 1481 389" type="checkbox"/>