

How to apply for a Combat Sport Contest Permit

Step 1: Complete all applicable sections on the <u>Application for a Combat Sport Contest Permit</u> application form ensuring that you have satisfied the attachment checklist items under section 11.

Step 2: Click on <u>Apply for a Combat Sports Permit Application</u>. If you are a new user, you will need to select **Sign Up**. If you have registered with Office of Sport before, enter your email address and password and select **Sign In**.





Combat Sports Permit Application

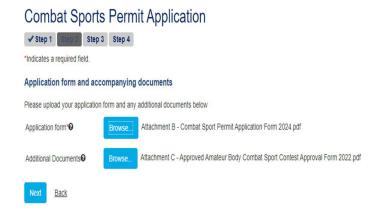
Combat Sports Fermit Application	
New User Is this your first time registering? Get started by signing up.	Have you registered with us before? Enter your email address and let us know if you are a new quest or a returning friend.
is this your hist time registering? Get staned by signing up.	Efficiency your email address and let us know in you are a new guest or a returning mend.
Sign Up	Email Address / Username
	Password
	Create password/l forgot my passwor
	☐ Remember me on this computer
	Sign In



Step 3: Complete all required fields under the 'Contact Details' section then tick the box to accept the *Office of Sport Terms and Conditions of account creation*. Select **Next** to proceed.



Step 4: Attach the completed Combat Sports Contest Permit application form by selecting **Browse** next to the description of *Application form*. Attach any additional documents by selecting **Browse** next to the description of *Additional Documents*. This might include such things as the completed AAB approval form and/or evidence of Public Liability Insurance. Select **Next** to proceed.

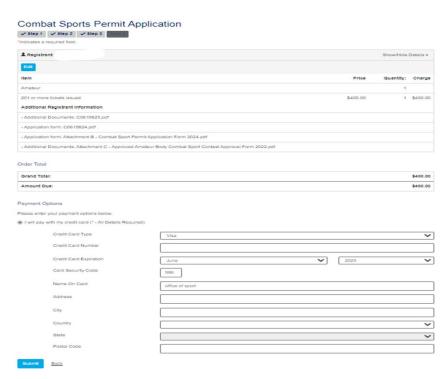




Step 5: Select the appropriate fee based on the number of tickets to be issued and whether the proposed contest is an Amateur, Professional or Professional and Amateur contest. Select **Next** to proceed.



Step 6: Review the details of the permit application to ensure they are correct then go to the *Payment Options* section to pay with credit card ensuring that all required fields are completed. Select **Submit** to process the payment and complete the permit application process.



Once the Combat Sports Permit Application is submitted, a copy of the tax invoice will be emailed to the email address provided. The Combat Sports team will review your application and notify you via email if the application is not duly made (complete). Allow at least two business days.