



Policy Title: Fees for Permits – Ticket sales / Spectator numbers

Created/Revised: December 2014

Approved:

Summary: The policy outlines how Promoters should determine the Permit Application Fee applicable to their contest.

Policy Statement: The *Combat Sports Regulation 2014* sets the fees for both amateur and professional permit applications based on the numbers of ticket sales and spectators expected to attend a contest. This policy details the permit fees associated with events of differing scales and the process the CSA expects a Promoter to undertake to determine the fee applicable to their contest.

Applicability: Promoters planning combat sport contests.

Application fees: Permit applications must be made no less than 28 days prior to the contest date. The permit application fee must be paid not less than 21 days prior to the contest date.

Professional Permit Application Fee	
Professional Permit Application Fee (where up to 500 or less tickets are to be sold)	\$850
Professional Permit Application Fee (where 501 - 2000 tickets are to be sold)	\$2,000
Professional Permit Application Fee (where 2,000+ tickets are to be sold)	\$5,000

Amateur Permit Application Fee	
Amateur Permit Application Fee (where 50 or less tickets are to be sold)	\$100
Amateur Permit Application Fee (where 51-200 tickets are to be sold)	\$250
Amateur Permit Application Fee (where more than 200 tickets are to be sold)	\$400

The highest applicable fee (professional) is to be paid for a Pro-Am contest.

Background: Promoters planning a combat sport contest should complete an event plan to ensure the experience is a rewarding one. Organising a successful sporting event requires detailed planning to ensure the smooth running and safety of an event. Promoters must undertake careful planning and preparation and this can be quite a complex process. The link below is to a comprehensive event planning guide and it is suggested that Promoters utilise the information contained in this guide, where relevant, in the planning for their event.

<http://www.events.nsw.gov.au/event-starter-guide>

Procedure:

In determining the expected number of tickets to be sold/spectators:

- Promoters should liaise with the venue to determine the maximum number of spectators that could attend (venue capacity).
- Research if any other events are scheduled that may impact on the number of spectators that are likely to attend the proposed contest.
- Prepare an event budget that covers all items of revenue and expenditure.
- Determine the minimum number of spectators required for a viable event.
- Prepare a marketing plan in relation to ticket sales.
- Based on the above considerations estimate the number of persons likely to attend the contest for the purpose of applying for a permit.
- Apply for a permit based on a conservative but realistic estimate of the number of persons likely to attend the contest.

Check types:

Combat Sport Inspectors will check with venue operators and estimate the actual size of the audience at the event. This will be reported to the CSA. If it is obvious that the audience is larger than estimated in the permit application, the CSA may determine the Promoter is required to pay the difference to ensure the appropriate application fee for the contest is paid.

If a Promoter experiences a situation where fewer tickets than expected were sold and the audience in attendance was significantly less than expected, they may write to the CSA and provide evidence of the actual tickets sales/spectator numbers and seek a refund (to the appropriate fee from ticket sales). The CSA will consider the request, taking into account the Combat Sports Inspector and venue operator's advice on audience size.

Related documents:

Combat Sports Act 2013
Combat Sports Regulation 2014